

The **COES Mentoring Program April 2010 Mentee Newsletter** features information on resources, upcoming events, mentoring tips and other items of interest designed to help you make the most of your mentoring experience this spring.

- **Thinking about submitting an NSF CAREER proposal? Interested in ideas for improving the educational component of your CAREER proposal?** Stop by or email us in the OWISE Office at advance@latech.edu for suggestions on ways you can plug into existing funded outreach programs in the COES.
- To make the most of your mentoring experience, spend some time thinking about your immediate, short-term and long-term goals. Discuss these goals with your Mentor at your next meeting. For more ideas on ways your Mentor can be of assistance, check out the Mentee Resources on the **COES Mentoring Program website** at: http://www.latech.edu/coes/owise_coesmentoring.shtml
- **Did you know that deadlines for purchasing during the 2009-2010 budget year are approaching?** Don't get caught! Watch for emails listing the final purchase dates and plan ahead. There is a dead period (usually part of May and June) when items cannot be purchased and received. If you will need items during that time period, order them now.
- **Make the most out of your Annual Evaluation.** Have you met with your Director to review your Annual Evaluation? If not, don't be afraid to ask questions. Take time to enjoy your accomplishments, but also clarify expectations, communicate your plans for next year and seek advice on where to focus your efforts for maximum impact. Even if you have already met, you can schedule another meeting to discuss any of these items if you could like to get more input.
- **Summer will be here soon.** Summer is a great time to catch your breath, so be sure to get away for a week or two. It is also a great time to focus on your research, writing papers or grants, and other activities that will help you get ahead for next year. Take time to talk with your Mentor about effective strategies for using your time wisely this summer.

Questions? Contact the OWISE Office at 257-2101 or advance@latech.edu.