

D.P. O'Neal's Graduate School Rules/Requirements (Fall 2007)

Or

“What I wish I had known when I signed up to work with Dr. O'Neal”

You will be expected to attend and report during weekly meetings. During critical times, these meetings can increase to 4 times weekly. You will receive 2 weeks of personal time/vacation in addition to the approximately 15 state staff holidays (see me for calendar). This means, for example, that school breaks are very often the most busy work times. Any other breaks taken, when specially approved by me well in advance, will necessarily delay your graduation date.

I will not submit your material for committee approval or graduation until the following items are completed. No exceptions. Failure to comply will result in the need to (a) change advisors, or (b) graduate with a non-thesis option, if available. I do not support practicum students under any conditions, so don't ask.

Master's Degree Requirements:

- (a) 1 Publication (non-conference, in a refereed journal)
- (b) Minimum of 9 months of research time when not in classes. This means you cannot possibly graduate before May of your second year, and even that date is possible only if you commit the entire summer between your first and second year. Given the first requirement (a), graduation is not likely before August of your second full year.
- (c) Complete funding. You must maintain funding at the college or department level during the school year, unless I have a grant to put you on, and this is rare. You may not keep or accept a second job unless specially approved. Special summer funding can be arranged to support between these periods for you on a case by case basis.

Additional Ph. D. Requirements:

- (a) 1 additional publication (first author preferred, non-conference, in a refereed journal). If you are not well on your way to your second publication in your fourth year, you may be asked to leave the program (with a M.S.).
- (b) Minimum of 15 months of research time when not in classes. Assuming that you work during each summer, this means that you cannot possibly graduate before May of your fourth year.
- (c) You must complete all requirements for your Ph. D. degree by the end of your 5<sup>th</sup> year, unless special training is obtained.