

The **COES Mentoring Program November 2010 Mentor Newsletter** features information on resources, upcoming events, mentoring tips and other items of interest designed to help your Mentee make the most of their time this fall.

* **Take stock of Fall Quarter.** Review the goals your Mentee had for Fall Quarter - what got done? what got postponed? what new opportunities arose on which they were able to capitalize? Winter Quarter is the last opportunity to accomplish things that will count in your Mentee's Annual Evaluation for this year (the evaluation year runs from Spring through Winter Quarters). Papers published in good journals, success in obtaining grant funding, quality teaching and producing Ph.D. students are all important at evaluation time. Encourage your Mentee to place priority on these activities and find ways to devote sufficient time to see them to fruition. I've always found it helpful to remember that you can't go back later and add accomplishments to previous years! And don't forget to encourage your Mentee to seek advice from other mentors, as appropriate - remember that no one person can fulfill all the mentoring functions!

* **Touch base with your Mentee to set up your meetings for Winter Quarter.** Before the end of the Quarter, determine the best day/time to meet during Winter Quarter. With multiple breaks and holidays, it can be tempting to postpone some activities during November & December. Don't let your mentoring meetings be one of those. You might want to grab some coffee or talk over lunch for something different. Meet somewhere that will let you enjoy the holiday spirit! For additional ideas about topics to discuss, check out the Mentor Resources on the COES Mentoring Program website at: http://www.latech.edu/coes/owise_coesmentoring.shtml

* **Encourage your Mentee to take a few days off over the break.** While it may seem like a good idea to spend the entire break working (and it *is* a great time to knock out a grant proposal or write a paper), it is also important to take a break for a few days. Share some of your favorite getaways or strategies for refueling with your Mentee.

Mentoring Tip for November:

*LSU and Roger Seals have sponsored a successful series of interactive webinars on **NSF Proposal Writing** during 2010. While the series is focused on education-type proposals, the content is applicable to CAREER proposals and others that require an education-type component. The PowerPoint slides are available on our **ADVANCEing Faculty website**: <http://www.advance.latech.edu/> under the "Grant Writing Program" tab on the left. These are well worth your time to view.

Questions? Contact the OWISE Office at 257-2101 or advance@latech.edu.